



PYC Private Party Use

To reserve the club for a party of 12 to 75, please check PYC's online calendar (my.calendars.net/pyc10_calendar) for availability, then contact a PYC Officer by phone or email (see below) and provide the following information:

- Date and time of day of event, and how many are expected to attend?
- Is the request for just the grounds or both the grounds and pavilion with access to the Commodore's Room?
- Who is the event sponsor? *A PYC member in good standing must act as sponsor and be in attendance during the event. As sponsor, he or she is fully responsible for the safety of their group and for both the security and cleanup of the club after the event.*
- Do you need one or more club attendants? *If so, to hire each attendant for the time worked is \$10.50 per hour. He or she will assist with proper cleanup, security and closure of the facility. The attendant(s) should be paid directly at the end of the event.*

Please note the following:

- A donation of \$50 - \$200 (per event) is suggested based on the amount of time reserved and number of attendees involved. **Make donation check payable to PSA (Pettipaug Sailing Academy).**
- As sponsor, he or she ensures that the group will abide by all PYC rules as posted and as described in the Membership Yearbook. All guests should be made aware that the water in the restrooms (heads), outdoor shower and garden hoses comes directly from the river and is not drinkable (potable). Generally, there is adequate propane for the grill with an extra tank, but it is best to double-check just before your event.
- When reserved for your event no other large group functions will be scheduled at the same time and date, but understand that the club will be open and available to its members for their normal use on a "not-to-interfere" basis.
- No alcoholic beverages are to be left overnight at the club. Tables, chairs, games and all other items brought to the premises for this event will be removed promptly at the end of the event.
- Between June 28th and August 20th the club is used for the Pettipaug Sailing Academy (PSA) classes until 4:30pm on weekdays. No event preparations can begin until after PSA classes end.
- Other PSA programs have also been planned for the 2010 season and will require the use of the Commodore's Room and docks from 8:30am to 6:00pm:
 - > Powerboat Instruction Program: May 2, 9, 23; Jun 5, 27; Jul 11; Aug 8; Sep 11
 - > PSA Instructors Programs: Level 2 – May 28-29 (tentative); Level 1 – Jun 12-13 & 19-20

A PYC Officer will call back or email to verify the information, then mail out the **PYC Private Party Use Agreement** (original and copy) with all your event information filled in. Please read carefully, then fill out and sign both the original and copy. Retain the original and mail back ASAP the signed copy with donation check to:

PYC • P.O. Box 372 • Essex, CT 06426

The signed agreement copy must be received prior to the event date. The original agreement must be in the possession of the sponsor during the event.

PYC is all about having FUN and enjoying this special place on the Connecticut River. The Officers and Board of Governors encourage PYC members to take full advantage of the grounds, facilities and boating opportunities for themselves and their friends.